## 20 - Education Credits Worksheet (fillable)

Taxpayer name	
Please complete one worksheet for <u>each</u> student. Name of student:	

There are two education credits: the American Opportunity Credit and the Lifetime Learning Credit. Your eligibility depends on many things, which are addressed by each question below. Our Counselorswill rely upon your answers to determine your eligibility for either education credit. It is important that you accurately respond to all of the following items that apply to your situation.

If you have any questions, please ask one of our Counselors.

Student Information	
Dependent student's filing status: Single (S); Married Filing Joint (MFJ) (or filing just refund of withholding); Married Filing Separate (MFJ); Qualifying Widow(er) (QW) Household (HH)	_
Was student's earned income less than one-half of their support? (Yes / No)	
Was at least one parent alive at the end of the tax year? (Yes / No)	
Is student enrolled in a degree or other credential program? (Yes / No)	
Is student enrolled full-time (FT), half-time (HT), or less than half-time (Less)	
Had student completed the first four years of postsecondary education at the begin the tax year? (Yes / No)	nning of
Has the American Opportunity Credit been used for this student for four tax years No)	? (Yes /
Was the student ever convicted of a drug felony? (Yes / No)	
Funding Sources (list amount received from each source, use separate sheet as	needed)
Unrestricted grants or scholarships eligible for living expenses	\$
Other scholarships or fellowships	\$
Was a W-2 issued for any of this income? (Yes / No)	
Amount <u>required</u> to be spent on tuition, fees, books or equipment	\$
Distributions from Coverdell Education Savings Account (ESA)	\$
Distributions from Qualified Tuition Plans (529 Plans)	\$
rly distributions from IRAs \$	
U.S. Savings bonds used for tuition and required enrollment fees	\$
Excludible emergency financial aid grants and required enrollment fees (do not reduce expenses)	\$
Student loans or savings	\$

## **Education Credits Worksheet**

Each of the education credits covers some education expenses, none of them covers all expenses. Tuition and other expenses that are necessary for enrollment are generally covered. Non-essential fees, such as transportation costs, room and board, sports fees, and student health fees may not be covered.

Institutions issue a Form 1098-T to their students. Please provide all Forms 1098-T with your other tax documents. If you do not have Form 1098-T or have lost it, check the student's online school account or contact the educational institution to obtain them before submitting to Tax-Aide.

The student's financial account statement, available to download or from the educational institution's Finance Office, contains information that is important in determining qualifying expenses. Please include a copy of each student's financial account statement with your other tax documents.

Expenses (Not all expenses qualify for both Education Credits)	
Tuition	\$
Student activity fees, if required for enrollment	\$
Required books that must be purchased from the institution	\$
Required books purchased from a bookstore or otherwise	\$
Required supplies and equipment fees which must be purchased from the institution	\$
Other required supplies and equipment	\$
Living expenses, even if living at home	\$
Required insurance or student health fees	\$
Expenses for special needs services	\$
Other (specify):	\$
	\$
	\$
	\$